

Job Title:	<b>Civic Engagement Protection Officer</b>
Function:	Programme Implementation
Job Group:	Programme
Duty Station:	Various
Administrative Line Manager:	Project Coordinator
Technical Line Manager:	Project Coordinator
Line Management Responsibility:	N/A

**JOB PURPOSE:**

To implement civilian protection for the civil society community and increase the safe space for civil society actors to do their work.

**KEY OBJECTIVES/RESPONSIBILITIES:**

- Assess security risks and implement mitigation strategies for both Civil Society Organizations and National NGO's.
- Continuously monitor conflict situation in order to track conflict trends and identify Human Rights Defenders' needs.
- Produce context analysis on civil society actors on a periodical basis.
- Work and live within conflict-affected communities to build trust, to establish deep contextual understanding and to effect nonpartisan position.
- Provide protection and threat mitigation to civil society actors with particular attention to strengthening local resources.
- Design and implement protection interventions appropriate to context and need within parameters of mandate and projects.
- Identify and flag communities or individuals in need of specialised support services, maintain updated referral pathway, ensure effective dissemination of information.
- Establish and support community training to increase security capacity of South Sudanese and provide trainings to various stakeholders.
- Facilitate active participation and leadership of women activists in community peace and security strategies
- Monitor all protection issues and coordinate with concerned local authorities and NGOs to ensure that relevant protection partners are fully informed on the situation in the region.
- Conduct case management meetings.

## QUALIFICATIONS AND COMPETENCIES:

### A. Education, Knowledge and Experience

- 3 -5 years' work experience in human rights, civil society organizations, journalism or free press advocacy, human security, child or civilian protection.
- Demonstrated successful experience in working in complex security environments.
- Demonstrated experience working with state authorities, negotiation and mediation.
- Demonstrated ability to live, work and solve problems independently and effectively in remote, highly challenging locations.
- Demonstrated ability to analyse conflict, security and political contexts.
- Post secondary education in law, human rights, international human rights law, international humanitarian law, negotiation, mediation, human security or related, or equivalent experience.

### B. Skills

#### Independent Judgment/Analytical:

- Ability to set priorities, solve problems and analyse data
- Ability to manage information with discretion
- Demonstrable conflict analysis skills, identify entry points and design prevention and protection strategies

#### Interpersonal:

- Ability to communicate effectively with individuals and motivate and provide leadership to team and to work and live in a multi-cultural environment
- Solutions focused, creative problem solver
- Proven ability to build relationships with the full range of actors including government, chiefs, military, police and non state actors
- Genuine commitment and interest in living and working at the community level
- Flexibility and adaptability

#### English Language:

- Ability to interact confidently in English with colleagues and external contacts, to write documents and reports, and to present effectively relevant information

#### Information Technology:

- Good skills in Microsoft Office applications.

### C. Other Specialized Requirements

- ***This posting can be physically demanding. Some teams work in remote areas, live in tents, and during field visits there is limited access to electricity or running water. Many of the field visits will require driving through rough terrain or walking long distances.***

- This field site is a complex security environment where conditions change rapidly – experience in insecure environments is essential to success in this position.

**CERTIFICATION**

Employee Signature	Supervisor's Title
Employee's Name	Supervisors Signature      Date
..... I have read and understood the roles assigned to me	..... I certify that this is the right role for this position
..... Head of Mission 's Signature	..... Date
I approve the delegation of responsibilities outlined herein within the context of the organizational structure.  The above statements are intended to describe the general nature and level of work being performed by the employee. They are not exhaustive list of all responsibilities and activities required for the position, the line manager will assign other responsibilities.	