I. Introduction

Nonviolence Peaceforce (NP) is a nonpartisan international organization globally recognized for its Unarmed Civilian Protection (UCP) strategies in preventing violence, increasing safety and security of civilians, and strengthening local peace infrastructures across its programme locations. Presently, NP has country programme operations in South Sudan, Myanmar, Iraq, and the Philippines.

NP has been present in Mindanao, Philippines for 13 years working and living within the conflict-affected areas and being the first international NGO tasked to monitor civilian protection issues under the signed peace agreements of the Government of the Philippines (GPH) and Moro Islamic Liberation Front (MILF) since 2009. With the recent Bangsamoro transition, NP’s current strategy is directed towards supporting and complementing the operations of Joint Normalization Committee (JNC) and other normalization mechanisms in the ground. NP’s participation in the normalization process, particularly being a relevant member of JNC, was already recognised and endorsed by the Office of the Presidential Adviser on Peace Process (OPAPP) and the Terms of Reference (TOR) formally declaring NP’s membership to the committee is now for review and approval of the GPH-MILF Peace Implementing Panels as of this writing.

Recently, NP has been granted funding support by the European Union (EU) to realize its ATTAIN Project or Accompanying the Transition, Transformation of conflict, and Advocacy on social cohesion In the Normalisation of Bangsamoro for the next 2 years, from November 2020 to October 2022. ATTAIN Project is NP’s strategic approach to complement the civilian protection component of confidence-building and security measures under the normalization and opportunity to broaden the practice of unarmed strategies in conflict transformation and social cohesion in Mindanao which will be implemented in 4 regions covering BARMM, Region 9, 10 and 12. Henceforward, a baseline study is needed to analyze the status of target groups prior or at the beginning of implementation which will enable pre- and post-project comparisons and determine the progress of interventions overtime.
II. Objectives

The overall objective of the baseline study is to collect the set of information defined in the project results framework and establish the status of target groups which will serve as baseline measures to monitor the project progress against the target indicators over the course of project implementation.

Specifically, the baseline study aims to collect baseline data for the following project impact, outcomes and outputs below:

<table>
<thead>
<tr>
<th>Impact: Peaceful, cohesive, secure, and inclusively developed Mindanao (Overall Objective)</th>
<th>Indicators</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Public perception of security after disarmament operations (M/W)</td>
</tr>
<tr>
<td></td>
<td>Level of confidence expressed by the population in the security forces (M/W/B/G)</td>
</tr>
<tr>
<td></td>
<td>Number or % of community members who feel that the ex-combatants and their families are “very well” or “well” integrated and do not feel threatened by their presence (M/W)</td>
</tr>
<tr>
<td></td>
<td>% of ex-combatants who see a viable future for themselves in civilian life (M/W/B/G)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Outcome 1: Confidence-building, peace and security gains of the Bangsamoro peace process are sustained (Specific Objective)</th>
<th>Indicators</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>% survey respondents who report having increased trust and confidence to BARMM and participation in the normalisation process</td>
</tr>
<tr>
<td></td>
<td>Number or % of supported ex-combatants who feel they have successfully integrated into community life (M/W/B/G)</td>
</tr>
<tr>
<td></td>
<td>Number of JPST members trained on conflict prevention, human rights, gender and conflict-sensitivity (M/W/B/G)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Outcome 2: Capacities and initiatives of actors and institutions on conflict transformation and social cohesion are strengthened and institutionalized (Specific Objective)</th>
<th>Indicators</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Number of public statements/resolutions made by local government denouncing violence and resolve conflicts.</td>
</tr>
<tr>
<td></td>
<td>Number of women, men, youth with increased capacity to promote culture of peace, and non-violence (M/W/B/G); Number of trained or supported entities acting to prevent conflict and build peace (M/W)</td>
</tr>
<tr>
<td></td>
<td>Number people reached in the multi-media advocacy on Bangsamoro normalisation, SALW, prevention of violent extremism, peace and security (M/W/B/G); Public perception of effectiveness of SALW reduction awareness and education</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Output 1.1: Fostered confidence-building measures for the peaceful and productive co-existence of MILF and civilian communities</th>
<th>Indicators</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Number of communities within identified MILF camps engaged in peace-based activities</td>
</tr>
<tr>
<td></td>
<td>Number of women, men participated in community sensitisation</td>
</tr>
<tr>
<td></td>
<td>Number of women, men former combatants underwent psychosocial support</td>
</tr>
<tr>
<td></td>
<td>Number of decommissioned combatants underwent values transformation training</td>
</tr>
</tbody>
</table>
Output 1.2: Provided accompaniment to JPST and other JNC bodies on civilian protection, conflict resolution, and proactive community engagement

**Indicators**
- Number of JPST members supported in their refresher course training and oriented on civilian protection framework
- Number of stakeholders under the normalisation programme received training on conflict resolution, rido mapping and monitoring
- Number of proactive community engagement and monitoring patrols conducted

Output 1.3: Supported the monitoring of GPH-MILF signed agreements

**Indicators**
- Number of CPC-related monitoring, verification, assessment activities and protective accompaniment
- Number of third-party CSOs provided with fund management support;
- Number of entity/offices in the peace process mechanism supported

Output 2.1: Enhanced capacities of local partners and stakeholders on conflict-prevention, conflict resolution, and conflict management

**Indicators**
- Number of activities/meetings/dialogues/capacity building activities held/attended
- Number of new EWER structures established; Number of partners CSOs provided with training and logistical support
- Number of EWER groups facilitated its training, recognition and linkage to local special bodies
- Number of EWER monitors/volunteers provided with welfare support and paraphernalia

Output 2.2: Increased engagement of LGUs and communities in the normalisation process and promotion of culture of peace and non-violence

**Indicators**
- Number of initiatives on conflict resolution; Number of women, men received training on culture of peace and non-violence
- Number of LGUs supported in their action/campaign mainstreaming culture of peace and non-violence
- Number of multi-media advocacy activities conducted

### III. Methodology and Scope of Work

The selected consultant is expected to come up and utilize methodologies aligned with the key indicators of the project results framework and as well as considering COVID-19 adaptive strategies. In general, the methodology will involve collection of data from a certain sample size across the following specific project locations in South Central Mindanao, North Cotabato, Lanao and Zambasul areas:

✔ Outputs 1.1 and 2.2: 14 barangays in the identified MILF camps

<table>
<thead>
<tr>
<th>South Central Mindanao</th>
<th>North Cotabato</th>
<th>Lanao</th>
<th>Zamabasul</th>
</tr>
</thead>
<tbody>
<tr>
<td>6 barangays</td>
<td>2 barangays</td>
<td>4 barangays</td>
<td>2 barangays</td>
</tr>
<tr>
<td>Camp Abubakar as-Siddique: Brgys Tugaig and</td>
<td>Camp Rajamuda: Brgys Rajamuda and Bago-Inged,</td>
<td>Camps Bilal: Brgys Pangggao and Old</td>
<td>Camp Salman: Brgy Datu Tumanggong,</td>
</tr>
</tbody>
</table>
Madalem, Municipality of Barira
  • Camp Badre: Brgys Ahan and Datapandan, Municipality of Guindulungan
  • Camp Omar ibn al-Khattab: Brgys Mother Tuayan and Limpungo, Municipality of Datu Hoffer Ampatuan (All Maguindanao)

Municipality of Pikit (North Cotabato)

Poblacion, Municipality of Munai (Lanao del Norte)
  • Camp Busrah Somiorang: Brgys Puktan and Sandab, Municipality of Butig (Lanao del Sur)

Municipality of Tungawan (Zamboanga Sibugay)
  • 114 BC of MILF (Area of Temporary Stay): Brgy Kailih, Municipality of Albarka (Basilan)

✔ Outputs 1.2 (Activities 1.2.1 & 1.2.2) and 2.1 (Activity 2.13): JPST Sites

<table>
<thead>
<tr>
<th>South Central Mindanao</th>
<th>North Cotabato</th>
<th>Lanao</th>
<th>Zambasul</th>
</tr>
</thead>
<tbody>
<tr>
<td>6 barangays</td>
<td>1 barangay</td>
<td>2 barangays</td>
<td>2 barangays</td>
</tr>
<tr>
<td>• Brgy Tugaig, Municipality of Barira</td>
<td>• Brgy Bago-Inged, Municipality of Pikit (North Cotabato)</td>
<td>• Brgy Panggao, Municipality of Munai: Panggao (Lanao del Norte)</td>
<td>• Brgy Datu Tumanggong, Municipality of Tungawan (Zamboanga Sibugay)</td>
</tr>
<tr>
<td>• Brgy Ganasi, Municipality of South Upi</td>
<td></td>
<td>• Bubong Cadapaan, Municipality of Balindongi (Lanao del Sur)</td>
<td>• Brgy Poblacion, Municipality of Tipo-Tipo (Basilan)</td>
</tr>
<tr>
<td>• Brgy Gadungan, Municipality of Talitay</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Brgy Kitango, Municipality of Datu Saudi Ampatuan</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Brgy Libutan, Municipality of Mamasapano</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Brgy Bunawan, Municipality of Kolombio (Sultan Kudarat)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(First 5 brgys from Maguindanao. The last brgy from Sultan Kudarat)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

✔ Outputs 1.3 and 2.1 and the rest of the activities: Province & region-wide

- **8 provinces** within BARMM (excluding Tawi-Tawi) plus the provinces of Sultan Kudarat North Cotabato, Lanao del Norte, and Zamboanga Sibugay
- **4 regions**: the BARMM region including Region 9 (Zamboanga Peninsula), Region 10 (North Mindanao), and Region 12 (SOCCSKSARGEN)
The sampling should include a purposely-targeted representation from key actors and stakeholders targeted by the project.

The framework should include appropriate analysis tools and approaches including different methods for triangulating the data. Factors like resource availability, needs and time constraints, and existing secondary data must be also considered in identifying the best possible approaches in collecting the needed information. It is recommended the instruments be using both qualitative and quantitative methodologies and highly complementary including but not limited to desk review, survey, key informant interviews (KII), and focus group discussions (FGD).

IV. Preparation of the Technical and Financial Proposal

The technical proposal should entail all the steps and approaches by which the consultant plans to perform the task including the data collection tools, analysis and means and ways the consultant intends to ensure reliability in data collection.

The financial proposal should list itemized details of costs associated with the study expressed in Philippine peso (PHP). It should comprise consultancy costs like professional fees, cost for enumerators, travel and transport costs, stationery and other administrative costs. All costs should remain valid up to forty-five days (45) from the day of proposal submission.

V. Tasks of the End-Line Survey Consultant

In close cooperation with the programme’s unit particularly the Head of Programmes and the M & E Office, the successful consultants will:

- Design a precise timeline to plan, to capture information, analyze results and complete the end-line report;
- Develop and suggest crucial additional and improved indicators to capture project outcomes and outputs;
- Design baseline survey chart to present the findings;
- Formulate research questions based on log frame indicators and agreed upon additional indicators;
- Present the planning of the survey through an in-person or virtual workshop for project staff;
- Amend survey chart and research questions as by inputs from the workshop;
- Carry out the data collection in designated areas;
- Summarize findings in the survey chart and in an analytical narrative part;
- Present the draft report to the project staff;
VI. Draft and Final Report

Draft and final report should be submitted according to the schedule. With submitting a draft report, the consultant should organize an in-person or virtual workshop and discuss on comments and suggestions of the project staff. Relevant comments should be considered in the final report.

The final report should be submitted on June 30, 2021 after commented by the project staff both in hard and electronic copies. The consultant should note that, the final end-line report shall follow the structure below:

i. Table of Contents
ii. Acknowledgements
iii. Affirmation
iv. Glossary/Acronyms and Abbreviations
v. Executive Summary
  1. Introduction/Background
  2. Methodology
  3. Limitations
  4. Findings
  5. Recommendations for M&E and Baseline Survey
  6. Lessons Learned from the Baseline Process
  7. Appendices.

VII. Consultancy Timeframe
The duration of consultancy will run for a 4 months mid-February 2021 with the report ready for publication by mid-June 2021.

VIII. Copyright and Ownership of the Study
Any and all documents produced under this consultancy shall be the sole property of Nonviolent Peaceforce (NP) and may be used for any purpose whatsoever without the need to consult with the author.
IX. **Professional Fee and Mode of Payment**

The professional fee will be inclusive of tax and the payment will be done according to the following arrangement:

<table>
<thead>
<tr>
<th>Instalments</th>
<th>Amount</th>
<th>Timeframe</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st instalment</td>
<td>20% of the total amount</td>
<td>Upon approval of study design, research tools, and study work plan</td>
</tr>
<tr>
<td>2nd instalment</td>
<td>30% of the total amount</td>
<td>After submission of draft version study report</td>
</tr>
<tr>
<td>3rd instalment</td>
<td>50% of the total amount</td>
<td>After completion of final study report</td>
</tr>
</tbody>
</table>

The payments will be made in A/C payee cheques in the name of the consultant/company.

X. **Consultant Profile and Qualifications**

The lead consultant shall have the following qualifications:

- Preferably with a master's degree in a relevant field in the area of planning, public policy, peace and development studies or equivalent;
- At least 5-8 years of progressively responsible experience in development research, evaluation of developmental programmes, and project management, preferably in areas related to peace and conflict and humanitarian work;
- Proven ability to write quality reports and expertise in carrying out large scale qualitative and quantitative studies;
- Must be result-oriented, a team player, exhibiting high levels of enthusiasm, tact, diplomacy and integrity.

XI. **Application Process and Requirements**

Qualified and interested parties are asked to submit the following:

- Letter of Interest and submission of the proposal addressed to: **Delsy Ronnie, Head of Mission, Nonviolent Peaceforce Philippines**
- A detailed technical proposal clearly demonstrating a thorough understanding of this TOR and including but not limited to the following:
  - Consultant/Company Profile
  - Description of the Methodology and Sample Size Determination
✓ Demonstrated previous experience in similar assignments and qualifications outlined in this TOR (provide 2-3 sample work)
✓ Proposed data management plan (collection, processing and analysis)
✓ Study work plan
✓ Team composition and level of effort of each proposed team member (include CVs of each senior team member)

• A financial proposal with a detailed breakdown of costs for the study quoted in PHP.

How to apply:

• Candidates meeting the above requirements are requested to visit our website https://nonviolentpeaceforce.org/about/work-with-us to download and complete the NP Application to accompany your CV (max. 2 pages) and cover letter (max. 1 page). Incomplete applications will not be considered.
• The closing date for applications is Monday, 22 February 2021 COB.
• As part of the recruitment process, shortlisted candidates may be asked to complete a written assignment and if successful, participate in an interview process.

Special Notice:

Nonviolent Peaceforce is committed to achieving 50/50 gender balance in its staff at all levels. Female candidates are strongly encouraged to apply for this position. However, all qualified applicants regardless of their gender, race, disability, sexual orientation, or age, will be considered for this opportunity.

Nonviolent Peaceforce acknowledges the duty of care to safeguard and promote the welfare of employees, contractors, volunteers, interns, beneficiaries and other stakeholders and is committed to ensuring safeguarding practice reflects statutory responsibilities, government guidance and complies with best practice in the Humanitarian and Development sector.